

**BOARD OF TRUSTEES  
CARSON CITY SCHOOL DISTRICT**

**POLICY No. 341  
CERTIFIED STAFF**

**PREPARATION FOR NEW STUDENT(S)**

The Board of Trustees of the Carson City School District recognizes the importance of providing families access to the District's educational services as soon as possible upon enrollment. It is important to engage students with curriculum that is academically engaging, rigorous, relevant and self-directed. In addition, providing programs that support a student's social and emotional well-being and develop a sense of community are important to providing a well-rounded education.

Families who enroll their student in the District and have the necessary paperwork completed by noon will be able to have their student begin classes the next school day. Every attempt will be made to notify teachers and other impacted school personnel in a timely manner so they can prepare for any new students enrolling in their classes.

**EXCEPTION:** New students identified as "students in transition" in accordance with Board Policy 255 shall be enrolled immediately without barriers. If critical enrollment records, including immunization and medical records are not immediately available, the District Liaison for the McKinney-Vento Program and school staff will work with the family and other agencies to obtain the records in a timely manner. Lack of records will not delay school enrollment.

Reference: McKinney-Vento Homeless Assistance Act of 1987 (Pub. L. 100-77, July 22, 1987, 101 Stat. 482, 42 U.S.C. § 11431 et seq.) most recently re-authorized in December 2015 by the Every Student Succeeds Act (ESSA)

Adopted: June 11, 1991  
Revised: February 14, 2017